

Liquid Sport Psychology's Online Safety Code of Conduct & Agreement for use with young people

Liquid Sport Psychology understands the importance of children being able to use the internet for education and personal development. This includes social media platforms, games and apps. We aim to support children and young people in making use of these in our work. However, we also recognise that safeguards need to be in place to ensure children are kept safe at all times.

This agreement is part of our overarching code of behaviour for children, young people and employees.

This policy statement has been developed as Liquid Sport Psychology works with children and families online as part of its activities. These include online meetings, and webinars.

The purpose of this policy statement is to:

- ensure the safety and wellbeing of children and young people when using accessing Liquid Sport Psychology's services online
- provide employees with the overarching principles that guide our approach to online safety
- ensure that, as an organisation, we operate in line with our values and within the law in terms of how we use online devices.

The policy statement applies to all employees, children and young people and anyone involved in Liquid Sport Psychology's activities.

Policy Statement

Liquid Sport Psychology demonstrates its commitment to keeping young people safe online by:

- ☑ ensuring that all employees are trained in safeguarding and are DBS approved
- ☑ maintaining the highest levels of professionalism at all times
- ☑ providing clear and specific directions to staff and volunteers on how to behave online
- ☑ developing an online safety agreement for use with young people and their parents or carers
- ☑ reviewing and updating the security of our information systems regularly
- ☑ ensuring that user names, logins, email accounts and passwords are used effectively
- ☑ ensuring personal information about the adults and children who are involved in our organisation is held securely and shared only as appropriate
- ☑ ensuring that images of children, young people and families are used only after their written permission has been obtained, and only for the purpose for which consent has been given
- ☑ examining and risk assessing any social media platforms and new technologies before they are used within the organisation.
- ☑ ensuring personal information about the adults and children who are involved in our organisation is held securely and shared only as appropriate

Code of Conduct

- ☐ parent/carers must either:
 - ensure a responsible adult is present during the meeting, or
 - give specific permission for the meeting to take place at a pre-arranged time
- ☐ meeting IDs and passwords are for the purpose of joining the session your child has been invited to. It is not permitted to share these details. Please do not share them in any group, such as WhatsApp or Facebook
- ☐ no images/recordings of the video call are to be taken or shared on social media
- ☐ Liquid Sport Psychology may record the online sessions for quality assurance and safeguarding purposes only. Recordings will be stored securely for up to 3 months, in line with GDPR guidelines
- ☐ No recordings or images will be shared by Liquid Sport Psychology without prior consent from parents/carers, unless for safeguarding purposes
- ☐ online sessions should take place in a shared family room - children should not be in their bedrooms
- ☐ please make sure your child is appropriately dressed to attend the video call.
- ☐ all parents/carers must complete a consent form to enable their child to take part in online video calls
- ☐ to give consent, parent/carers and young people will be required to sign the agreement below to confirm they agree to all terms and conditions written in this Code of Conduct
- ☐ by signing this agreement you are giving permission to Liquid Sport Psychology to record your child during the video conference, for safeguarding and monitoring purposes only.

Online Safety Agreement

Young person: please read the above agreement and discuss it with your parents/carers.

I confirm that I have read and understood the above Code of Conduct and agree to abide by its contents:

Signed (young person) _____ Date _____

Parents/carers: please read and discuss this agreement with your child and then sign it, ask your child to sign it, and return it to Liquid Sport Psychology.

I confirm that I have read and understood the above Code of Conduct and agree to ensure that my child abides by its contents:

Signed (parent/carer) _____ Date _____